

8 November 2014 Swansea Park Board Meeting Minutes

Quorum/ in attendance: Jim Beimfohr, Larry Kania, Mike Koeneman, Marilyn Neumeyer, Ken Oesterle, Lauren O'Neill, David Seger, Diane Wickline, John Budde.

Location: The meeting was held at the Swansea Norman Lehr Center

Timing: Mike Koeneman, the Park Board President, opened the meeting with the pledge of allegiance at 7:05 am. It was closed at 7:59 am, with a motion by Jim Beimfohr, second by Marilyn Neumeyer, and all in favor. The meeting discussion involved the following:

Approval of 11 October 2014 2014 Minutes adjusted to reflect the 2014 Santa House operation would be less than 3 full weeks: in a motion by Marilyn Neumeyer, second by Diane Wickline, and support of all present.

2014 Santa House: Operating Dates/Times would involve being open from Saturday, December 6, 2014 through Sunday, December 20, 2014; 6 to 8 pm on weeknights; and 2-5 pm on weekends. Marilyn Neumeyer brought a schedule to the meeting and will continue to solicit volunteers, and reviewed that an additional printer would be helpful. David Seger said s-hooks could be installed for operation times to be put on the "Santa is In" sign. The Santa House being featured in a film, which would be shown at the Lincoln Theater, was discussed. Putting a "Santa is Coming" article in the Swansea Report was reviewed.

TWM Center Rental Multiple Dates 18, 19, 20 Sep 2015: The rental request was discussed, and in a motion by Larry Kania, second by Lauren O'Neill, and support of the Park Board members present, the request was approved. Discussion noted that the rental rate appears favorable compared with other options for reception halls that involve separate charges if kitchen facilities are used, heat and power is turned on at a pavilion, etc. This rental with 3 days deposits would be accepted, but future requests might not be available at the present rates (charges and deposits). The liquor liability coverage letter follow up would occur within 30 days prior to the event and would be a continued stipulation and follow up requirement. The Park Board committee is looking forward to follow up from Administrator Lisa Powers regarding rental prices charged by other local communities for similar facilities available in Swansea parks. It was suggested that Trustee representatives attend the Park Board meetings, read the minutes, and if additional documentation is required for suggestions to be instituted that they be formalized in a Finding of Fact Document that would be similar to the format used by the Planning and Zoning Board. Potential efforts in the near future to add handicapped and other parking spaces at the TWM building and reface the front appearance of the Thompson Center building were reviewed. The inability to accept a prior grant offering due to the Village not owning in entirety at the time the Thompson Center was reviewed.

Reminder Patriots Trivia 8 November 2014: Marilyn Neumeyer reviewed the Trivia event, and requested Park Board members assist with set-up following the meeting, and attendance at the event. She also reviewed recent donations for the parks from the Patriots Organization, including Thompson Center Kitchen appliance equipment. It was suggested that the kitchen be locked with a roll-down door before donated appliance(s) are provided/installed, as well as rental adjustments take place before install so that use of the kitchen involve special request/fees. It was noted that the Patriot's appliance donations after the warranty period would result in the Village assuming additional maintenance costs.

Committee Reports / New Business / Unfinished Business / Public Comment: None were heard.

Minutes Recorded by Lauren O'Neill

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